

## **FIRE DRILL QUICK REFERENCE GUIDE**

- 1. Call 911 (or assign a neighbor to call 911 and meet the fire department at the main gate)**
- 2. If and only if it is a small fire and can be fought safely, use your fire extinguisher. Fire extinguishers are located on every mail box stand.**
- 3. Start garden hoses at houses on either side of fire. Attach another garden hose to the spigot at the burning house's water shut off valve.**
- 4. Need a flashlight? Glasses? Phone? Keys? Wrench? PFD?**
- 5. Turn off electricity at the meter box.**
- 6. Turn off gas at the meter. Use a wrench to turn the valve  $\frac{1}{4}$  turn.**
- 7. Retrieve Goliath and start pumping water on the fire.**
- 8. Notify Oaks Park Security. (503-206-4241)**
- 9. Take a flashlight (if necessary) and car keys to the parking lot. Open the gate #9991 and then flip the switch at the control box to "off" to keep the gate open for the fire truck.**
- 10. Open the fire lane gate to Oaks Park. Combination to the lock is 7899.**
- 11. Show firefighters the hydrant at Oaks Park and our red stand pipe at the top of the ramp.**
- 12. Prime and start OYC fire pumps. Make sure intake hose is in the river.**
- 13. Attach hoses to standpipes near the fire. Once the line has been pressurized, open nozzle and aim at the fire. Grasp firmly and expect a kick. If water pressure is insufficient, close nozzle and wait a minute or so to re-open.**